



Terms and Conditions of Purchase

General: TVT Die Casting (hereafter, “**TVT**”) operates under a Quality Management System compliant with AS9100:2016 Rev D. As a supplier to **TVT**, it is understood that by acceptance of a **TVT** Purchase Order (PO), your organization agrees to meet the following stipulations/requirements listed below.

1. When required by Purchase Orders, suppliers must use **TVT** customer-approved special process sources. These sources will be communicated to the supplier, by **TVT**, in advance or with the purchase order.
2. In cases where changes to process, product, service, sub-supplier, or location may impact the supplier’s ability to meet **TVT**’s requirements, the supplier must notify an appropriate Representative of **TVT** in advance of making the change.
3. All applicable customer/regulatory/AS9100 requirements must be flowed down to sub tier suppliers (includes requirements in the purchasing documents and key characteristics where required).
4. When appropriate, **TVT** may delegate the inspection authority to one of its approved suppliers. **TVT** will communicate the inspection requirements (including approved monitoring and measuring equipment / methods) and **TVT** will maintain a record of those approved to carry out such inspections.
5. External providers are to retain and maintain appropriate records of the activities listed above or as required by contract. Records associated with activities listed in this T & C and/or purchase order must remain legible, readily identifiable and retrievable for a minimum of 10 years, unless otherwise defined by contract. Records shall be made available for review by **TVT**, customer and/or regulatory authorities in accordance with contract requirements.
6. External providers shall maintain the proper identification and revision status specification, drawings, process requirements, inspection/verification instructions and other relevant technical data.
7. **TVT**, its Customers and/or regulatory authorities, reserve the right of entry to determine and verify product quality, records and material at the supplier’s facility. **TVT**’s acceptance of such product does not absolve the supplier of the responsibility to provide acceptable product, nor does it preclude subsequent rejection by **TVT** or its customer. When **TVT** or its customer intends to perform verification at the supplier’s premises; **TVT** will first state the intended verification arrangements and the method of product release. This information will be communicated on **TVT** Purchase Orders or via another acceptable purchasing arrangement.



8. **TVT** performs inspection activities to ensure that purchased product meets purchase requirements. They may include:
 1. Receiving inspections (of supplier products / services / documents) may be / are performed by designated employee. Verification is performed for the authenticity of the appropriate certificate of conformity, material certificates, etc. and other accompanying documentation by review and comparison (as is appropriate) to the drawing and/or industry specifications or by other means.
 2. Products are inspected to ensure they meet requirements and results are recorded. All special processes where the compliance cannot be verified by inspections will require a Certificate of Conformance, as necessary, by purchase order.
 3. **TVT** monitors supplier's performance based upon Quality and On-time Delivery.
 - a. **TVT** expects 100% on time delivery. If agreed upon delivery cannot be met, the appropriate **TVT** representative must be notified in advance.
 - b. **TVT** requires that products provided by its Approved Supplier be correct and free of defects. **TVT** shall be contacted (by the supplier) in the event of nonconforming material. Arrangements for the approval of supplier nonconforming material must be directed by **TVT** Representative as applicable
 - c. If the combined rate of quality and on-time delivery is less than 95% a corrective action may be issued.
9. By accepting a PO, a supplier commits to meet **TVT**'s requirements contained therein, including:
 1. The use of approved products, services, sub-suppliers, methods, processes and equipment
 2. Criteria for testing, inspection and verification to occur prior to product release
 3. Any special requirements, critical items, or key characteristics
 4. The use of statistical techniques for product acceptance and related instructions for acceptance by the organization
10. To prevent the purchase of counterfeit products and to ensure identification and traceability (and for other reasons), **TVT** will institute controls that include the requirements of Material Certificates, Certificates of Conformity, and/or other supporting documentation from its suppliers as is appropriate. These requirements may be specified on **TVT** PO or may otherwise be communicated to the supplier in another acceptable arrangement.
11. All special processes required by purchase order shall be performed by competent personnel. Additionally, suppliers are responsible for ensuring that its personnel are competent and aware of:
 - a. Employee contribution to product or service conformity
 - b. Employee contribution to product safety
 - c. Importance of ethical behavior